

LANSING UNITED METHODIST CHURCH
Audio Production Team Ministry Partner Position Description

The primary role of an Audio Production Team Ministry Partner is to operate computer and video equipment to livestream church worship and other gatherings over the Internet. Livestream Ministry Partners serve under leadership and supervision of the Lansing United Livestream Video Operator/Producer.

RESPONSIBILITIES:

1. Operate sound equipment to include microphone, sound mixer, and amplifier.
2. Use sound mixer to transition and amplify sound from a variety of sources.
3. Set up sound equipment and pre-test all components being used for worship service or other event. Power down all sound equipment at the end of the worship service or event and return equipment to storage location.
4. Be present as scheduled for Sunday worship or other event, prepared to meet event's sound needs. Coordinate planned or unexpected absences with the Livestream Video Operator/Producer. Find a substitute from the provided substitute list for planned absences.
5. Promote a safe, welcoming, inviting and positive environment. Model polite, friendly, and courteous behavior for both youth and adults.
6. Be trained in Safe Sanctuaries policies of the Upper NY Conference and of LUMC, and covenant with LUMC to fully carry out those policies.
7. Attend periodic training and education opportunities provided by LUMC to include an annual review of LUMC Safe Sanctuary policies and procedures as they apply to its Christian education ministries.

QUALIFICATIONS:

1. Strong interpersonal skills interacting with youth and adults.
2. Willingness to grow in knowledge of audio techniques and equipment operation.
3. Ability to adapt to a variety of situations.
4. For ministry partners with supervisory responsibilities over children, youth, or vulnerable adults:
 - a. Have had an active relationship with LUMC for at least 6 months.
 - b. Be at least 18 years of age and at least 5 years older than the oldest minor involved in audio production.
 - c. Completion of consensual background check process.

I have read the position description for Audio Production Team Ministry Partner and understand its contents. My signature below indicates my agreement and covenant to abide by the responsibilities set forth above.

Signature of Applicant

Date