

**LANSING UNITED METHODIST CHURCH**  
**Adult Group Facilitator Position Description**

The primary role of an Adult Group Facilitator is to lead/facilitate gatherings of adults as part of LUMC's Adult Ministries mission: to provide a wide variety of experiences intended to meet people at a variety of places on their faith journey to help them grow and mature as followers of Jesus. The purposes of such groups are determined in consultation with the Adult Ministries Coordinator and may include, for example, fellowship, prayer, inter-faith, or other community engagement gatherings.

**RESPONSIBILITIES:**

1. Schedule dates and locations for group gatherings with the Pastor's Administrative Assistant.
2. Consult with the Adult Ministries Coordinator as needed for guidance or resources needed to carry out the purposes of each gathering.
3. Provide a safe, welcoming, inclusive and positive environment for all attendees. Model polite, friendly and courteous behavior for all.
4. Be present at each scheduled gathering, prepared to carry out intentional programming planned for that gathering. Coordinate planned or unexpected absences with the Adult Ministries Coordinator.
5. Maintain open communications with group members.
6. Be trained in Safe Sanctuaries policies of the Upper NY Conference and of LUMC, and covenant with LUMC to fully carry out those policies.
7. Attend periodic training and education opportunities provided by LUMC to include an annual review of LUMC Safe Sanctuary policies and procedures as they apply to its adult ministries.

**QUALIFICATIONS:**

1. A personal commitment to Christ, a growing faith, and a willingness to share their faith with other adults.
2. Positive interpersonal skills interacting with adults. Ability to listen and help others discuss their faith, as well as to connect to God and one another.
3. Ability to lead adults from the congregation and community.
4. Have had an active relationship with LUMC for at least 6 months.
5. Completion of consensual background check process.

I have read the position description for Lansing United Methodist Church Adult Group Facilitator and understand its contents. My signature below indicates my agreement and covenant to abide by the responsibilities set forth above.

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Signature

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Date